



**Government of West Bengal
Public Works Department
Establishment Branch
Khadya Bhawan, 11A, Mirza Ghalib Street, Kolkata -87**

No: 5959-E-1/PWD-11041/1/2022-WorksWings (Com. No. 526656)

Date: 13.05.2022

MEMORANDUM

Sub.: Regarding Constitution of Engineering setup (DPR Cell) in P.W.D for preparation of DPR of other Departments under Government of West Bengal.

The undersigned is directed to state that some Departments having no engineering setup, like Food Processing Industries & Horticulture Department, Fisheries Department, Micro, Small & Medium Enterprises & Textiles Department, Agricultural Marketing Department, sometimes engage consultancy services for preparation of DPR and supervision of their works by such agencies. Accordingly, in order to provide the engineering support and expertise of the PWD for pre-DPR activities and DPR Preparation for structures/buildings and creation of other facilities involving civil works, a meeting was held in the chamber of Chief Secretary, Government of West Bengal on 05.04.2022. Consequent upon the meeting and instruction of the Chief Secretary, Government of West Bengal, proposal to form a Engineering set up in conformity with this Department Memo no 30 dated 05.04.2022 comprising of Engineers of PWD for providing assistance of PWD to various Departments for preparation of DPR was under active consideration for some time past.

2. After careful consideration of the matter stated above, the undersigned is directed to state that the dedicated Engineering setup namely DPR Cell is hereby constituted under administrative control of the Chief Engineer, HQ, P.W.Dte. for preparation of DPR of different Government departments in accordance with this Department Memo no 30 dated 05.04.2022, comprising of the following personnel as tabulated below:-

| Sl. No. | Name of the post | No. of the post |
|---------|---------------------------------|-----------------|
| I | Superintending Engineer | 1 (one) |
| II | Executive Engineer | 2 (two) |
| III | Assistant Engineer | 5 (five) |
| IV | Junior Engineer | 5 (five) |
| V | Surveyor/ Drafts Man | 4 (four) |
| VI | Assistant Engineer (Electrical) | 1 (one) |
| VII | Junior Engineer (Electrical) | 1 (one) |
| VIII | Executive Engineer (Electrical) | 1 (one) |
| IX | Assistant Architect | 1 (one) |
| X | Assistant Engineer Mechanical | 1 (one) |

3.(i) The Engineer officers of the DPR Cell will be manned by efficient Engineer officers from amongst the Circles, Divisions and Sub-Divisions under P.W.Dte. and Housing Directorate.

(ii) The DPR Cell will take assistance and technical support from the existing Survey Division under P.W.Dte. for procuring the survey instruments and other supporting accessories for preparation of DPR as and when required.

(iii) Four (4) post of Surveyor/ Draftsman shall be filled up by retired Surveyor/ Drafts Man or through agency.

(iv) The services of Gr. B,C,D employees and Computer Operators, to be provided by the Office of the Superintending Engineer, BI Cell, P.W.Dte. will be utilized in DPR Cell as and when required.

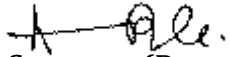
(v) The DPR Cell will have its office at the office of Superintending Engineer, B.I. Cell, P.W.Dte., Bhabani Bhavan , Annex Building 6th Floor, Kolkata-700027 and the entire infrastructural set up of the DPR Cell will also be provided with by the office of Superintending Engineer, B.I. Cell, P,W,Dte.

(vi) The office expenses and other administrative expenses of DPR Cell will be meet up from budgetary allotment of the office of Superintending Engineer, BI Cell, P.W.Dte.

(vii) The DPR Cell will be responsible for pre-DPR survey, Design and Planning Consultancy, preparation of DPR and technical sanction only and will work directly as per direction and under supervision of the Chief Engineer, HQ, P.W.Dte.

However, the modalities that, in case of requisitioning by administrative departments for project execution as Executive Agency, the Engineering Supervision i.e, supervision during execution will be provided only after the issuance of administrative approval in favour of respective Civil/Electrical Division under PWD, having jurisdiction, as enumerated in detail in this Department Memo no. 18-ACS/PWD dated 03.12.2019 will be followed.

4. This shall take immediate effect.

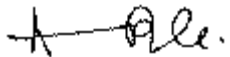

**Joint Secretary (Personnel)
to the Govt. of West Bengal**

No.-5959/1(30) -E-1/PWD-11041/1/2022-Works Wings (Com. No. 526656)

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Copy forwarded for information & necessary action to:-

1. The P.S. to Hon'ble MIC, PWD.
2. The Sr. P.S. to Chief Secretary to the Govt. of WB.
3. The P.S. to Principal Secretary, PWD.
4. The A.C.S/Pr. Secy./ Secy, Food Processing Industries & Horticulture/ Fisheries/ Micro, Small & Medium Enterprises & Textiles/ Agricultural Marketing Department
5. The E-in-C (in-charge), PWD.
6. The FA, PWD.
7. The Chief Engineer, (H.Q.) P.W.Dte.
8. The Chief Engineer (Works) Electrical, P.W.Dte.
9. The Superintending Engineer, BI Cell, P.W.Dte.


**Joint Secretary (Personnel)
to the Govt. of West Bengal**